Vendor: Microsoft

Exam Code:70-178

Exam Name: Microsoft Project 2010, Managing Projects

Version: Demo

QUESTION 1

You have a Project 2010 schedule that contains the following tasks:

Inactive tasks

Manually scheduled tasks

Manually scheduled summary tasks

Tasks that contain strikethrough font

You want to save the schedule as a Project 2007 project.

You need to ensure that no new milestones are created.

What should you do?

A.

Change all inactive tasks to active tasks.

B.

Change all tasks that contain strikethrough font to tasks that include normal font.

C.

Change all manually scheduled summary tasks to automatic scheduling.

D.

Change all manually scheduled tasks to automatic scheduling.

Correct Answer: A

QUESTION 2

You need to create a new project schedule by using tasks from an existing project. You need to achieve this goal without inheriting actual hours from the existing project. What would you do first?

A. On the File menu in Project 2010, use one of the existing templates.

B. Save the task list in Microsoft Excel and use the Project Import Wizard.

C. Open the previously saved project schedule and save it as a template.
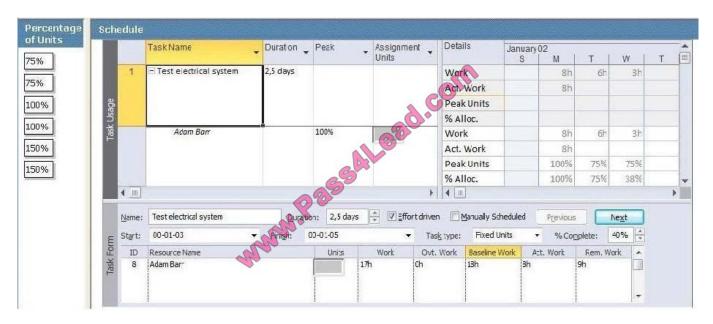
D. Save the task list as a Microsoft Excel template.

Correct Answer: C

QUESTION 3

You use Microsoft Project Professional 2010 to manage an engineering project according to the schedule as shown in the exhibit. (Click the Exhibit button.)
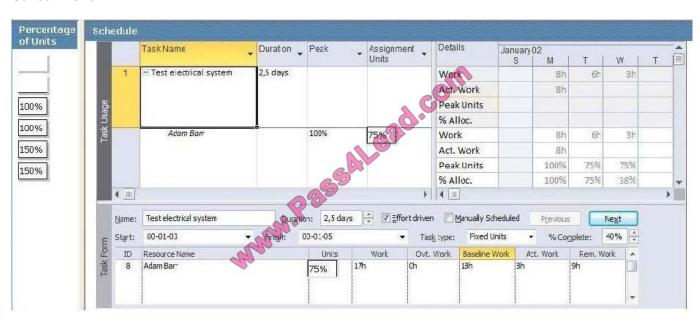
Originally, Adam Barr was assigned 75 percent units for 3 days. Adam worked for 8 hours on the first day and informed you that he needs an additional 9 hours of work to finish.

You update the schedule. What percentage of units should be reflected in the schedule by Adam\\'s workload? (To answer, drag the appropriate units to the correct locations in the answer area.)

Select and Place:

Correct Answer:

QUESTION 4

You create several new tasks by using the Manually Scheduled Task option.

You need to automatically calculate the start and finish dates for linked manually scheduled tasks.

You need to achieve this goal while retaining manually scheduled tasks within the project.

What should you do?

A. Modify the values of Scheduled Start and Scheduled Finish.

B. Highlight the Project Summary task and use the Calculate Project feature.

C. Insert the task Constraint Type column and change the values for each task to the appropriatevalues. Then, recalculate the project.

D. Use the Respect Links feature.

Correct Answer: D

QUESTION 5

You are reviewing the task details of your project. You receive the following warning message:

"This task has resources assigned which are over-allocated."

You need to be able to identify a possible resolution for the over-allocated resources.

What should you do?

A. Change the task type to Fixed Work, and then recalculate the project.

B. Change the task type to Fixed Units, and then recalculate the project.

C. Increase the task duration values for the task.

D. Use the Task Inspector tool.

E. Set the Level Assignments flag to Yes for the task, and then recalculate the schedule.

Correct Answer: D

QUESTION 6

The red person icon is displayed next to one of your tasks. You need to find out the reason for the display of the icon. What should you do?

A. Display the task details.

B. Use the Level Resource feature.

C. Use the Task Inspector tool.

D. View the task information.

Correct Answer: C

QUESTION 7

You update your project schedule based on information received from your team members in today\\'s status meeting. You need to compare the current revised project schedule with the baseline schedule side by side. Which default view should you use?

A. Calendar

B. Multiple Baselines Gantt

C. Leveling Gantt

D. Tracking Gantt

E. Timeline

Correct Answer: D

QUESTION 8

You have team members who work on one of the following shifts: Monday through Friday: 8 hours a day. Tuesday through Saturday: 10 hours a day. Sunday through Wednesday: 12 hours a day. You need to ensure that your project plan accommodates the different shifts.

What should you do?

A. Create shift resource departments.

B. Change the maximum units for each resource.

C. Create three tasks, one for each shift.

D. Create a base calendar for each shift.

Correct Answer: D

QUESTION 9

You have a project schedule in progress.

You need to view only the tasks that currently affect the overall completion date.

What should you do in the Gantt Chart view?

A. Apply the Priority group.

B. Apply the Incomplete Tasks filter.

C. Apply the Late Tasks filter.

D. Apply the Critical Tasks filter.

E. Apply the Status group.

Correct Answer: D

QUESTION 10

You manage several projects. Each project has shared resources and work distribution.

You need to ensure that you can adjust the workload for specific resources used across multiple project schedules.

What should you do?

A. Enable the Load Summary Resource Assignments option. Then, select the Level Resource function on each project.

B. Open the individual schedules and use the Visual Reports option. Then, use the Resource Usageview to manually modify resource Work.

C. Open a blank project and select Insert Subproject for each project schedule. Then, use the Level Resource function for selected resources.

D. Open the shared Resource Pool for each project schedule. Then, use the Level Resources function.

Correct Answer: C

QUESTION 11

Your project has Subject Matter Experts (SMEs) who are consulted for each task.

You need to create a single field that includes a list of SME names that can be associated with each task.

What should you do?

A. Create a task custom field that includes a lookup table custom attribute.

B. Enter the list of SME names on the Resource tab of the Task Information window.

C. Create a project custom field that includes a lookup table custom attribute.

D. Create a resource custom field that includes a lookup table custom attribute.

Correct Answer: A

QUESTION 12

You receive a Microsoft Outlook e-mail message that contains the following task outline:

Establish corporate internal communications process.

Find out the regional and country divisions\\' communications process.

Plan communication methods, logistics, and timings.

Establish regional and country communications to sales, marketing, and management. Find out the internal systems that must respond to the campaign.

Create communications plan.

Identify internal training requirements.

Develop internal training.

Organization of internal communications and training completion. You need to incorporate the task outline into your project plan.

What should you do?

A. Use the Bulk Import tool from the Project 2010 Solution Starters toolkit.

B. Copy and paste the task outline into the Task Sheet view of Project 2010.

C. Use the Task Inspector feature from Outlook.

D. Use the Import Outlook Tasks option.

Correct Answer: B

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